**Supplier Questionnaire**

**Instructions:** Please provide a response (mark X) in all relevant fields. If the field is “Not Applicable” to your business mark with N/A. Information provided should reflect the current state of your business and should be representative of the processes and procedures used to supply Axiomatic Technologies Corporation. Completed questionnaire should be directed to [Haaris.Rehman@axiomatic.com](mailto:Haaris.Rehman@axiomatic.com).

**Date Completed:** Click or tap to enter a date.

|  |  |  |  |
| --- | --- | --- | --- |
| **General Information** | | | |
| COMPANY NAME: Click or tap here to enter text. | | | |
| ADDRESS: Click or tap here to enter text. | | | |
| CONTACT NAME: Click or tap here to enter text. | EMAIL: Click or tap here to enter text. | | |
| PHONE NUMBER: Click or tap here to enter text. | | | |
| Year Your Company Began Operations: Click or tap here to enter text. | Type of Business:Click or tap here to enter text. | Currency:Click or tap here to enter text. | Terms: Click or tap here to enter text. |
| Your company is a single headquarters entity Click or tap here to enter text., part of group Click or tap here to enter text., subsidiary Click or tap here to enter text., division Click or tap here to enter text., other Click or tap here to enter text. | | | |
| Your company provides: | Components | | |
| Sub Assemblies | | |
| Standard Products | | |
| Does your company already work with Axiomatic Technologies Corporation? YES  NO | | | |
| Is your company Certified to any recognized operational standards for products supplied to Axiomatic Technologies Corporation?  Quality  Environmental  e.g., ISO9000 e.g., ISO14001  NOTE: Please provide an ISO certificate to Haaris.Rehman@axiomatic.com  Registration #: Click or tap here to enter text. | | | |
| Name & Contact Information of Quality Manager: Click or tap here to enter text. | | | |

**Signature** Click or tap here to enter text.

*All information provided herein is considered confidential. By signing your name, you are stating that the information in this questionnaire is certified to be complete, accurate, & honest.*

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| N/A = Not Applicable | | | STATUS | | | | | |
|  | | | YES | | NO | | N/A | |
| 1. | Do you use an information system for process control? |  | |  | |  | |
| 2. | Do you subcontract any part of your business? |  | |  | |  | |
| 3. | Are you capable of lot code traceability? |  | |  | |  | |
| 4. | Are you capable of data code traceability? |  | |  | |  | |
| 5. | Do you provide certificates of compliance? |  | |  | |  | |
| 6. | Do you provide all support documentation (drawings, data sheet, etc.)? |  | |  | |  | |
| 7. | Do you have a policy/code of conduct for sourcing goods/services? |  | |  | |  | |
| 8. | Do you assess your suppliers? |  | |  | |  | |
| 9. | Does management solicit and accept feedback from the work force? |  | |  | |  | |
| 10. | Do you control quality system documents & data? |  | |  | |  | |
| 11. | Do you control quality system records? |  | |  | |  | |
| 12. | Do you have a training plan to fit the appropriate needed skills? |  | |  | |  | |
| 13. | Do you review your capability to meet your customers requirements before accepting an order? |  | |  | |  | |
| 14. | Are changes from the customers requirements recorded in written exchanges and communicated back to the customer for confirmation? |  | |  | |  | |

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| N/A = Not Applicable | | | STATUS | | | | | |
|  | | | YES | | NO | | N/A | |
| 1. | Do you have clearly defined quality acceptance criteria? |  | |  | |  | |
| 2. | Are design changes documented and controlled? |  | |  | |  | |
| 3. | Do you evaluate and select supplier based on their ability to meet your requirements? |  | |  | |  | |
| 4. | do you ensure that received materials comply with the specific requirements? |  | |  | |  | |
| 5. | Do you ensure that all materials are handles, stored, protected, & packaged appropriately? E.g., ED & MSD |  | |  | |  | |
| 6. | Is your measuring, inspection, & test instruments capable of providing the desired accuracy? (calibration/preventative maintenance control) |  | |  | |  | |
| 7. | Have you identified all required inspections for your entire process? |  | |  | |  | |
| 8. | Are final inspections & tests performed before shipment? |  | |  | |  | |
| 9. | Do you keep records of inspections & tests that clearly prove all delivered products meets required acceptance criteria? |  | |  | |  | |
| 10. | Are non-conformances identified acted upon, & controlled? (Including repairs, rejections, returns, & waivers) |  | |  | |  | |
| 11. | Do you subject reworked or repaired products to re-inspection? |  | |  | |  | |
| 12. | Do you have an organized process for corrective and preventative action? |  | |  | |  | |
| 13. | Do you ask suppliers for corrective actions when you receive non-conforming products? |  | |  | |  | |

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| --- | --- | --- | --- | --- |
| N/A = Not Applicable | | STATUS | | |
| DESCRIPTION OF PROGRAM | | YES | NO | N/A |
| 1. | Are the quality objectives & responsibilities clearly stated, widely distributed, & understood through the company? |  |  |  |
| 2. | Is there a quality function or well-defined organization which provides customer advocate guidance to the total organization and is this position fully supported by management? |  |  |  |
| 3. | Does a quality measurement system exist with clearly defined metrics and is it utilized as a management tool? |  |  |  |
| 4. | Are work instructions approved and controlled; and are they under revision control? |  |  |  |
| 5. | Are the quality procedures and policies current and available at the point of application; and are they under revision control? |  |  |  |
| 6. | Are benchmark and customer satisfaction studies done to determine best in class for all products, services, & administrative functions; and are goals set so that quality is a competitive weapon? |  |  |  |
| 7. | Are Statistical Process Control (SPC) principles understood at all levels of management? |  |  |  |
| 8. | Are there programs with sufficient resources assigned to support corrective actions & prevention? |  |  |  |
| 9. | Does management solicit and accept feedback from the work force? |  |  |  |
| 10. | Is there management support of ongoing training (including quality training), and is it documented by an organizational training plan? |  |  |  |
| 11. | Are there regular management reviews of elements of quality improvement process, including feedback for corrective action, and are the results acted upon? |  |  |  |
| 12. | Are the quality and reliability goals aggressive relative to customer expectations and targeted at continuous improvement? |  |  |  |
| 13. | Are the people who are responsible for administering the quality assurance function technically informed? |  |  |  |
| 14. | Does management have a “defection prevention” attitude to achieve continuous improvement? |  |  |  |

**END OF QUESTIONNAIRE. THANK YOU.**

**For Axiomatic Use Only:**

**ACTION REQUIRED:**

Add to probationary status on vendors list:

Add to approved status on vendors list:

Downgrade to probationary status on vendors list:

Remove from vendors list:

**Reason**

QA Program: Click or tap here to enter text.

History: Click or tap here to enter text.

Plant Visit: Click or tap here to enter text.

Other: Click or tap here to enter text.

RoHS Compliant: Click or tap here to enter text.

